



Savitribai Phule Pune Univesity
(Formerly University of Pune)
Ganeshkhind, Pune – 411 007

Examination Seat No.
To be filled in by the Office

Application for Improvement of Class/Grade Examination

April-May/Oct-Nov. _____

(As per Circular No. 182 of 2024 - Amended Ordinance 168)

To,
The Director,
Board of Examinations and Evaluation,
Savitribai Phule Pune University,
Pune – 411 007

Sir,

I request permission to present myself at the _____ Examination
(As per Circular No. 182 of 2024 - Amended Ordinance 168) to be held in Apr./Oct. 20 _____.
Under Class/Grade Improvement Scheme.

EXAMINATION DETAILS

1. Name of the Candidate : Write in full in BLOCK LETTERS only.

Surname	Name	Father's/Husband's Name
Mother's Name		
Old Name, if applicable _____		
Surname	Name	Father's/Husband's Name

2. Name of the Centre at which appearing: _____
(Centres allotted in Jurisdiction of Savitribai Phule Pune University only)

3. Gender : _____ College Code: _____ Centre Code: _____

4. Address for Correspondence: _____

5. Details of previous Exam. passed in lower class:

- (i) Name of the Exam. _____ (ii) Month & Year _____
(iii) Seat No. _____ (iv) Permanent Registration No. _____
(v) Marks obtained _____ (vi) Class obtained _____
(vii) Special subjects offered _____

6. Seat No. _____ Year 20 _____ Month _____
(If appeared Repeater for Class /Grade Improvement Scheme)

7. I pay herewith Rs. _____ as Exam. fee, Rs. _____ as Statement of Marks fee,
Rs. _____ as late fee (if applicable). C.A.P. fee Rs. _____ Examination Form
Fee Rs. _____ Total Rs. _____

8. No. of Attempts _____ wheather appearing for First or Second/Third attempt _____

DECLARATION

1. I hereby declare that I have gone through the Syllabus and Rules & Regulations under C.I.S./G.I.S. (As per Circular No. 182 of 2024 - Amended Ordinance 168).
2. I have passed the _____ Examination with Seat No. _____ at the April/Oct. 20__ as a regular candidate.
3. I will be responsible for any errors and wrong or incomplete information supplied by me in the Application Form.
4. I will not request or claim for any concession on any ground.

Yours faithfully,

Place: _____ Date: _____
Signature of the Candidate

(Form should be filled properly by the Candidate only.)

Instructions:

1. Please write down correct and complete information carefully.
2. Attempt No. _____ for improvement.
3. Name of the Subject _____
4. No. of Papers Courses appearing for this attempt _____

For use of Semester Course:

Name of Course	Semester I	Semester II	Semester III	Semester IV	Semester V	Semester VI

For use of Non-Semester Course:

Name of Course	First Year	Second Year	Third Year
	Part I/ Sem. I	Part II/ Sem. II	Part III/ Sem. III

Date : _____

Signature of the Candidate

Certificate to be given by the Principal of the College/Head of the Institution/through which the Candidate has appeared.

1. I certify that the above named candidate is a Regular/Ex-student of this College/Dept./Inst.
2. Statement as to his/her having passed in the subjects named herewith at a previous examination (or examinations) is correct. I have scrutinised the entries made by him/her regarding the subjects of appearance and the subjects in which he/she has passed and they are correct.
3. The above student who has passed the Examination of Savitribai Phule Pune University only.
4. That the syllabus and the List of books prescribed for the examination and the Rules of C.I.S. to which the candidate is appearing have been duly notified to the student and to the best of my knowledge and belief he/she is a person of good conduct and has my permission to appear at the ensuing examination for the subjects for which he/she has applied.

Place: _____ Date: _____ Signature with stamp of the Principal/Director _____

INSTRUCTIONS:

- (1) Before filling the Examination Form Under Class Improvement Scheme the concern candidate is requested to read carefully the Rules, Regulations, Conditions, Standard of Passing, Limitations of Attempts & Number of Years etc.
- (2) Those candidates who have passed the concerned Degree/Post-Graduate Degree examination of this University in Lower Class in final Examination can only.
- (3) A copy of the Circular No. 182 of 2024 - Amended Ordinance 168 is enclosed herewith for the information of the Candidate.

- (4) The candidate who have passed the examination mentioned above of this University in lower class can apply under the Class Improvement Scheme within five years from the passing of that Examination, only in three attempts, according to the Syllabus is existence, at least in 1/3 subjects of that course, in Theory papers only.
- (5) The Candidate is requested to note that remitting the requisite fees in his College/Department/Institution this form should be returned immediately to the Concerned College/Department/Institution along with original copies of the latest statement of marks & degree certificate. In any case Examination forms will not be accepted, after the expiry of the last date of the submission of forms, as Notified by the University.
- (6) The concern College/Department/Institution/should collect these forms along with necessary documents and fees and submit the forms separately in the Office/Examination Section with requisite **Demand Draft** (Examination wise) in the name of the **Finance and Accounts Officer, Ganeshkhind, Pune – 411007** within the stipulated time.
- (7) The results of the Class Improvement Scheme will be declared by the Examination Section considering at least performance of 1/3 theory papers now appearing as well as the previous performance of remaining Theory, and all previous performance of Internal, Term-end, Practical, Oral Examination already cleared and passed, for the final Result under this scheme.
- (8) Improved candidates will have to surrender their Degree, Statement of Marks, Passing Certificate in original, after the declaration of their Result of the concern improved class. After surrendering the above documents in original new certificate will be issued in due course of time as in usual process.

SAVITRIBAI PHULE PUNE UNIVERSITY
(Formerly University of Pune)



Circular No. 182 of 2024

ORDER

WHEREAS Ordinance 168 deals with (3) re-appearance of a candidate for the examination for improvement of his class / grade in Bachelor's degree / Master's degree / Diploma examination;

AND WHEREAS the Board of Examinations and Evaluation in its meeting held on 06.02.2018, vide Resolution No. 05/2018, resolved to permit candidates who passed the final year examination under credit system, maximum two attempts for the improvement of his grade within the period of two years, from the date of passing examination;

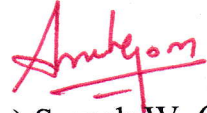
AND WHEREAS the Board of Examinations and Evaluation in its meeting held on 30.07.2024, vide Resolution No. 108/2024, has resolved to permit candidates appeared for the final year of Bachelor's degree / Master's degree / Diploma examination held in 2014-15 and thereafter, and whose period of five years from the date of passing the Bachelor's degree / Master's degree / Diploma examination is over, to reappear for such examinations to be held in October 2024 and April, 2025, for improvement of their class / grade, and to amend Ordinance 168 accordingly;

AND WHEREAS it will take some time till the amended Ordinances 168 is approved by the appropriate authorities of the University and the directives of the Hon'ble Chancellor under Section 74(4) of the Maharashtra Public Universities Act, 2016 are received in this regard;

THEREFORE, I, Prof. (Dr.) Suresh W. Gosavi, Vice-Chancellor of the Savitribai Phule Pune University, by and under the powers vested in me under Sub-Section (8) of Section 12 of the Maharashtra Public Universities Act, 2016, hereby issue the following directives:

Amended Ordinance 168 as mentioned in the Annexure shall be made applicable with immediate effect.

Ref.: EXAM/S&T/1480
Date: 12/09/2024


Prof. (Dr.) Suresh W. Gosavi
Vice-Chancellor

AMENDED ORDINANCE 168

IMPROVEMENT OF CLASS / GRADE

1. A Candidate who has passed the Bachelor's degree / Master's degree / Diploma Programs examinations of this University with class mentioned in Column No. I and who desires to improve the class as show in Column No. II below will be permitted at his option to reappear for the same examination without being required to keep any terms.

Column I	Column II
Pass Class or Second Class or Higher Second Class or First Class, as the case may be	Second Class or Higher Second Class or First Class or First Class with Distinction, as the case may be.

2. If a candidate, who has reappeared for the above examination/s under the provision of this Ordinance, fails to improve his class / grade, his performance at such reappearance shall be ignored.
3. **A candidate who has passed the Bachelor's degree / Master's degree / Diploma examination in percentage system, will be allowed to reappear for the examination for improvement of class in maximum three attempts, within a period of five years from the date of his passing such examination:**
4. **A candidate who has passed the Bachelor's degree / Master's degree / Diploma examination in credit system, will be allowed to reappear for the examination for improvement of grade in maximum two attempts, within a period of two years from the date of his passing such examination.**
5. **Notwithstanding anything contained in Clauses 3 and 4 above, candidates who appeared for the final year of Bachelor's degree / Master's degree / Diploma examination held in the academic year 2014-15 and thereafter, and whose period of five years from the date of passing the Bachelor's degree / Master's degree / Diploma examination is**

over, shall be permitted to reappear for such examinations to be held in October 2024 and April, 2025, for improvement of their class / grade.

6. A candidate shall have to reappear for minimum 1/3 and or maximum all the University theory courses at a time on which the class is awarded.
7. A candidate appearing for the improvement of class / grade, shall not be entitled to get benefit of any rules / Ordinance of the University regarding grace marks.
8. A candidate appearing for the improvement of class / grade, shall not be entitled to get any prize / medal / scholarship / award etc.
9. A candidate who desires to apply for improvement of class / grade shall submit his examination application form for improvement of class / grade from the University Department / affiliated College / Recognised Institution from which he has obtained the original degree. The external student shall register his name with External Section of University and submit his examination form through External Section.
10. A candidate who has reappeared for the examination under the provisions of this Ordinance for improvement of his class / grade and improves his class / grade by such re-appearance, shall have to surrender his original degree, statement of marks and passing certificate etc. to the University. The revised degree certificate, statement of marks and passing certificate, to be issued to the candidate, shall bear the remark that he improved his class / grade under this Ordinance.

Ref.: EXAM/ST/1480

Date: 12/09/2024

Prof. (Dr.) Suresh W. Gosavi

Vice-Chancellor